

# COPPERLEAF METROPOLITAN DISTRICT

## NOS. 1 AND 3-9

450 E. 17<sup>th</sup> Ave., Suite 400  
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<https://copperleafmetropolitandistricts.specialdistrict.net>

### NOTICE OF SPECIAL MEETING AND AGENDA

DATE:	Thursday, July 27, 2023
TIME:	10:30 a.m.
LOCATION & ACCESS	<p>This meeting will be held virtually, via Zoom video/telephone conference:</p> <p>1. To attend via Zoom videoconference, use the following link, or e-mail <a href="mailto:csorensen@specialdistrictlaw.com">csorensen@specialdistrictlaw.com</a> to have the link e-mailed to you: <b><u><a href="https://us02web.zoom.us/j/86588674174?pwd=anR0QUZPS3p2NEVJSS9ua1dldmRRQT09">https://us02web.zoom.us/j/86588674174?pwd=anR0QUZPS3p2NEVJSS9ua1dldmRRQT09</a></u></b></p> <p>2. To attend via telephone, dial 1-719-359-4580 or 1-253-215-8782 and enter the following additional information:</p> <p style="padding-left: 40px;">(a) Meeting ID: 865 8867 4174</p> <p style="padding-left: 40px;">(b) Passcode: 622916</p>

<u>District</u>	<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Copperleaf MD No. 1	Richard A. Frank	President	May 2027
	Marc Cooper	Treasurer	May 2027
	Jonathan Alpert	Asst. Secretary	May 2027
	Eric R. "Rick" Miller	Asst. Secretary	May 2025
	Daniel Frank	Asst. Secretary	May 2025
	Craig Sorensen	Secretary	N/A
Copperleaf MD No. 3	Richard A. Frank	President	May 2027
	Marc Cooper	Treasurer	May 2027
	Jonathan Alpert	Asst. Secretary	May 2027
	Daniel Frank	Asst. Secretary	May 2025
	Tracy Brooks	Asst. Secretary	May 2025
	Craig Sorensen	Secretary	N/A
Copperleaf MD No. 4	Richard A. Frank	President	May 2027
	Marc Cooper	Treasurer	May 2027
	Jonathan Alpert	Asst. Secretary	May 2027
	Daniel Frank	Asst. Secretary	May 2025

	Tracy Brooks	Asst. Secretary	May 2025
	Craig Sorensen	Secretary	N/A
Copperleaf MD No. 5	Marc Cooper	President	May 2027
	Eric R. "Rick" Miller	Treasurer	May 2025
	Shawn J. Cooper	Asst. Secretary	May 2027
	Richard A. Frank	Asst. Secretary	May 2027
	Daniel Frank	Asst. Secretary	May 2025
	Craig Sorensen	Secretary	N/A
Copperleaf MD No. 6	Richard A. Frank	President	May 2027
	Marc Cooper	Treasurer	May 2027
	Jonathan Alpert	Asst. Secretary	May 2027
	Daniel Frank	Asst. Secretary	May 2025
	Robert P. Manlove, Jr.	Asst. Secretary	May 2025
	Craig Sorensen	Secretary	N/A
Copperleaf MD No. 7	Marc Cooper	President	May 2027
	Eric R. "Rick" Miller	Treasurer	May 2025
	Jonathan Alpert	Asst. Secretary	May 2027
	Richard A. Frank	Asst. Secretary	May 2027
	Daniel Frank	Asst. Secretary	May 2025
	Craig Sorensen	Secretary	N/A
Copperleaf MD No. 8	Richard A. Frank	President	May 2027
	Daniel Frank	Treasurer	May 2025
	Jonathan Alpert	Asst. Secretary	May 2027
	Shawn J. Cooper	Asst. Secretary	May 2027
	Eric R. "Rick" Miller	Asst. Secretary	May 2025
	Craig Sorensen	Secretary	N/A
Copperleaf MD No. 9	Marc Cooper	President	May 2027
	Tracy Brooks	Treasurer	May 2025
	Jonathan Alpert	Asst. Secretary	May 2027
	Daniel Frank	Asst. Secretary	May 2025
	Eric R. "Rick" Miller	Asst. Secretary	May 2025
	Craig Sorensen	Secretary	N/A

## I. ADMINISTRATIVE MATTERS

A. [All Districts] Present disclosures of potential conflicts of interest.

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- B. **[All Districts]** Confirm quorum, location of meeting, and posting of meeting notices. Approve agenda.
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- C. **[All Districts]** Discuss results of cancelled May 2, 2023 Regular Director' Election (enclosures – Notices of Cancellation of Election).
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- D. **[All Districts]** Consider appointment of officers:

President: \_\_\_\_\_

Secretary: \_\_\_\_\_

Treasurer: \_\_\_\_\_

Assistant Secretary: \_\_\_\_\_

Assistant Secretary: \_\_\_\_\_

Assistant Secretary: \_\_\_\_\_

**II. CONSENT AGENDA** - These items are considered to be routine and will be approved and/or ratified by a single motion and vote. There will be no separate discussion of these items unless a Board Member so requests. In such case the item will be removed from the Consent Agenda and considered as part of the Regular Agenda.

- A. **[District Nos. 1, 5 and 7 only]** Approve minutes of the April 11, 2023 Special Meeting (enclosures).
- B. **[District Nos. 3, 4, 6, 8 and 9 only]** Approve minutes of the November 15, 2022 Regular Meeting (enclosures).
- C. **[District No. 8 only]** Ratify approval, execution and filing of Application for Exemption from Audit for 2022.
- D. **[District No. 4 only]** Ratify approval of Change Order No. 2 to Service Agreement for 2021 Recurring Day Porter and Street Sweeping Services between Copperleaf Metropolitan District No. 4 and KPM Property Maintenance LLC, d/b/a KPM Property Services (enclosure).
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**III. FINANCIAL MATTERS**

- A. **[District No. 1 only]** Consider ratification and/or approval of claims for the period of April 12, 2023 through July 27, 2023 (to be distributed).
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- B. **[District Nos. 1, 3, 4, 6, 8 and 9]** Consider acceptance of unaudited financial statements for the period ending December 31, 2022 (to be distributed).
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- C. **[All Districts]** Conduct Public Hearing to consider Amendment to 2022 Budget. If necessary, consider adoption of Resolution No. 2023-07-\_\_\_\_, Resolution to Amend (or Further Amend) the 2022 Budget.
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- D. **[District Nos. 1, 3, 4, 6 and 9 only]** Review and consider approval of 2022 Audit (enclosures) and authorize execution of Representations Letter.
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#### **IV. LEGAL MATTERS**

- A. **[District No. 1 only]** Review and consider approval of Task Order No. 3 to the Master Service Agreement for Cost Verification Services between the District and Independent District Engineering Services, LLC, for Time and Materials – Charge Rate Schedule, in the amount of \$25,000.00 (enclosure).
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- B. **[All Districts]** Discuss Senate Bill 23-108 (Allowing Temporary Reductions in Property Taxes Due) and potential impact on 2024 Budget process and strategy.
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- C. **[All Districts]** Discuss legislative changes that may impact the District/Annual Meeting requirement.
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#### **V. OTHER BUSINESS**

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#### **VI. ADJOURNMENT**

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