

COPPERLEAF METROPOLITAN DISTRICT

NOS. 1 AND 3-9

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NOTICE OF REGULAR MEETING AND AGENDA

DATE:	Tuesday, November 15, 2022
TIME:	10:30 a.m.
LOCATION & ACCESS	<p>This meeting will be held virtually, via Zoom video/telephone conference:</p> <p>1. To attend via Zoom videoconference, use the following link, or e-mail csorensen@specialdistrictlaw.com to have the link e-mailed to you: <u>https://us02web.zoom.us/j/81779438975?pwd=Vzl6R1NHVnJ0cDIMOXNBcENMeGpRdz09</u></p> <p>2. To attend via telephone, dial 1-719-359-4580 or 1-253-215-8782 and enter the following additional information:</p> <p style="margin-left: 40px;">(a) Meeting ID: 817 7943 8975</p> <p style="margin-left: 40px;">(b) Passcode: 362027</p>

<u>District</u>	<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Copperleaf MD No. 1	Richard A. Frank	President	May 2023
	Marc Cooper	Treasurer	May 2023
	Jonathan Alpert	Asst. Secretary	May 2023
	Eric R. "Rick" Miller	Asst. Secretary	May 2025
	Daniel Frank	Asst. Secretary	May 2025
	Craig Sorensen	Secretary	N/A
Copperleaf MD No. 3	Richard A. Frank	President	May 2023
	Marc Cooper	Treasurer	May 2023
	Jonathan Alpert	Asst. Secretary	May 2023
	Daniel Frank	Asst. Secretary	May 2025
	VACANCY		May 2025
	Craig Sorensen	Secretary	N/A
Copperleaf MD No. 4	Richard A. Frank	President	May 2023
	Marc Cooper	Treasurer	May 2023
	Jonathan Alpert	Asst. Secretary	May 2023
	Daniel Frank	Asst. Secretary	May 2025

	Tracy Brooks	Asst. Secretary	May 2025
	Craig Sorensen	Secretary	N/A
Copperleaf MD No. 5	Richard A. Frank	President	May 2023
	Marc Cooper	Treasurer	May 2023
	Shawn J. Cooper	Asst. Secretary	May 2023
	Eric R. "Rick" Miller	Asst. Secretary	May 2025
	Daniel Frank	Asst. Secretary	May 2025
	Craig Sorensen	Secretary	N/A
Copperleaf MD No. 6	Richard A. Frank	President	May 2023
	Marc Cooper	Treasurer	May 2023
	Jonathan Alpert	Asst. Secretary	May 2023
	Daniel Frank	Asst. Secretary	May 2025
	Robert P. Manlove, Jr.	Asst. Secretary	May 2025
	Craig Sorensen	Secretary	N/A
Copperleaf MD No. 7	Richard A. Frank	President	May 2023
	Marc Cooper	Treasurer	May 2023
	Jonathan Alpert	Asst. Secretary	May 2023
	Eric R. "Rick" Miller	Asst. Secretary	May 2025
	Daniel Frank	Asst. Secretary	May 2025
	Craig Sorensen	Secretary	N/A
Copperleaf MD No. 8	Richard A. Frank	President	May 2023
	Jonathan Alpert	Asst. Secretary	May 2023
	Shawn J. Cooper	Asst. Secretary	May 2023
	Eric R. "Rick" Miller	Asst. Secretary	May 2025
	Daniel Frank	Treasurer	May 2025
	Craig Sorensen	Secretary	N/A
Copperleaf MD No. 9	Marc Cooper	President	May 2023
	Tracy Brooks	Treasurer	May 2025
	Jonathan Alpert	Asst. Secretary	May 2023
	Daniel Frank	Asst. Secretary	May 2025
	Eric R. "Rick" Miller	Asst. Secretary	May 2023
	Craig Sorensen	Secretary	N/A

I. ADMINISTRATIVE MATTERS

A. [All Districts] Present disclosures of potential conflicts of interest.

B. **[All Districts]** Confirm quorum, location of meeting, and posting of meeting notices. Approve agenda.

C. **[District No. 3 only]** Consider appointment of qualified individual Tracy Brooks to the Board of Directors of Copperleaf Metropolitan District No. 3, with the office of Assistant Secretary. Notice of Vacancy was published October 13, 2022. Administer Oath of Director.

D. **[District Nos. 1 and 3-8] Consider officer appointments:**

1. Appoint Daniel Frank as President and appoint Richard Frank as Assistant Secretary (District Nos. 1 and 3-8).

2. Appoint new Treasurer to replace Daniel Frank (now President) (District No. 8).

E. **[All Districts]** Discuss business to be conducted in 2023 and location (**virtual and/or physical**). Schedule regular meeting dates and consider adoption of Resolution No. 2022-11-____, Resolution Establishing Regular Meeting Dates, Time and Location, and Designating Location for Posting of 24-Hour Notices (enclosures).

F. **[All Districts]** Discuss and authorize renewal of the District's insurance and Special District Association membership for 2023. Discuss property coverage schedule and input from property manager.

II. CONSENT AGENDA - These items are considered to be routine and will be approved and/or ratified by a single motion and vote. There will be no separate discussion of these items unless a Board Member so requests. In such case the item will be removed from the Consent Agenda and considered as part of the Regular Agenda.

A. **[All Districts]** Approve minutes of the September 28, 2022 Special Meeting (enclosures).

B. **[District No. 4 only]** Ratify approval of Change Order No. 2 to the Service Agreement for Snow Removal between Copperleaf Metropolitan District No. 4 and ColoradoScapes, Inc., for updated time and materials pricing (enclosure).

- C. **[District No. 9 only]** Ratify approval of General Indemnity Agreement between Copperleaf Metropolitan District No. 9 and Swiss Re Corporate Solutions America Insurance Corporation, Swiss Re Corporate Solutions Premier Insurance Corporation, Swiss Reinsurance America Corporation, North American Specialty Insurance Corporation, Washington International Insurance Company, Westport Insurance Corporation, and any existing or future affiliates, subsidiaries, divisions, successors, assigns, co-sureties, or reinsurers (enclosure).
 - D. **[District No. 9 only]** Ratify execution and submittal of Construction Permit Application to the E-470 Public Highway Authority (enclosure).
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III. FINANCIAL MATTERS

- A. **[District No. 1 only]** Consider ratification and/or approval of claims for the period of November 17, 2021 through November 15, 2022 (to be distributed).
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- B. **[All Districts]** Consider acceptance of unaudited financial statements for the period ending September 30, 2022 (to be distributed).
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- C. **[District Nos. 5, 7 and 8 only]** Consider appointment of District Accountant to prepare Application for Exemption from Audit for 2022.
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- D. **[District Nos. 1, 3, 4, 6 and 9 only]** Consider engagement of Hiratsuka & Associates, LLP to prepare the 2022 Audit for the fee indicated (enclosures):
 - 1. District No. 1, fee not to exceed \$5,000.
 - 2. District No. 3, fee not to exceed \$5,000.
 - 3. District No. 4, fee not to exceed \$5,000.
 - 4. District No. 6, fee not to exceed \$5,000.
 - 5. District No. 9, fee not to exceed \$5,000.
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- E. **[All Districts]** Conduct Public Hearing to consider Amendment to 2022 Budget. If necessary, consider adoption of Resolution No. 2022-11-____, Resolution to Amend the 2022 Budget.
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- F. **[All Districts]** Conduct Public Hearing on the proposed 2023 Budget and consider adoption of Resolution No. 2022-11-____ to Adopt the 2023 Budget and Appropriate Sums of Money, and **[District Nos. 3-9 only]** Resolution No. 2022-11-____ to Set Mill Levies (enclosures – draft budgets and resolutions).
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- G. **[District Nos. 3, 6 and 9 only]** Consider adoption of Resolution No. 2022-11-____, Resolution Authorizing Adjustment of the District Mill Levy in Accordance with the Service Plan (enclosures).
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- H. **[All Districts]** Authorize District Accountant to prepare and sign the DLG-70 Certification of Tax Levies form (“Certification”). Direct District Counsel to file the Certification with the Board of County Commissioners and other interested parties.
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- I. **[All Districts]** Consider appointment of District Accountant to prepare 2024 Budget.
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IV. LEGAL MATTERS

- A. **[District No. 1 only]** Review and consider approval of Copperleaf Metropolitan District No. 1 Cost Certification Report No. 5 dated October 27, 2022, prepared by Independent District Engineering Services, LLC, certifying District eligible costs for public improvements in the amount of \$143,495.65 (portion of report enclosed). Consider acceptance of District Eligible costs for public improvements in the amount of \$143,495.65.
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- B. **[All Districts]** Discuss May 2, 2023 Regular Director Election and consider adoption of Resolution Calling May 2, 2023 Election for Directors, appointing Designated Election Official (“DEO”) and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election. Self-Nomination Forms are due by February 24, 2023 (enclosures). Discuss the need for ballot issues and/or questions.
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C. **[District Nos. 3, 4 and 6 only]** Discuss and consider engagement of Community Resource Services of Colorado, LLC to provide Review and consider approval of Proposal/Agreement for Election Services between the District and Community Resource Services of Colorado, LLC (to be distributed).

D. **[All Districts]** Discuss requirements of Section 32-1-809, C.R.S. and direct staff regarding compliance for 2023 (District Transparency Notice).

E. **[District No. 6 only]** Discuss changes to Quarterly Report requirements under the Continuing Disclosure Agreement for the District's Series 2022B⁽³⁾ Bonds.

V. OTHER BUSINESS

VI. ADJOURNMENT
